



Park County Republican Central Committee BYLAWS

ARTICLE I: NAME

SECTION A. OFFICIAL NAME

The official name of this organization shall be Park County Republican Central Committee hereinafter referred to as the PCRCC.

SECTION B. COMMITTEE ORGANIZATION

PCRCC is a voluntary service group organized as an unincorporated, nonprofit association, political organization, and local political party committee within the meaning of, and pursuant to, applicable Federal and State laws and the rules and bylaws of the Colorado Republican State Central Committee. This Republican organization shall be affiliated with the Colorado Republican State Central Committee, (CRC) and the Republican National Committee (RNC).

ARTICLE II: PURPOSE AND OBJECTIVES

SECTION A. PRINCIPLE PURPOSE

The principal purposes and objectives of PCRCC shall be:

1. To perform the functions of a county party central committee as set forth in the election laws of the State of Colorado and the rules and bylaws of the Colorado Republican State Central Committee; to elect duly nominated or designated Republican candidates to office and to have such purposes and objectives not otherwise prohibited by the laws of the United States, the State of Colorado, and the bylaws and rules of the Colorado Republican State Central Committee.
2. To promote the principles and achieve the objectives of the Republican Party at county, national and state levels as set forth in the platforms adopted by the County Assembly, State and National Conventions.
3. To support elected national, state and county Republican officials in good standing in accordance with the PCRCC Bylaws.
4. To support the Colorado State Constitution and the Constitution of the United States of America.
5. To cooperate, promote, and support the County, State and National Republican Party Platform.

State Republican Platform details are found [here](#).

ARTICLE III: ORGANIZATION AND POLICY

SECTION A. PRIORITY OF RULINGS

The order of priority for all rulings shall be as follows:

1. US Law supersedes all other questions.
2. Colorado statutes
3. RNC Bylaws
4. Colorado Republican Committee (CRC) Bylaws
5. PCRCC Bylaws.
6. The governance of the PCRCC shall be in this order. All members are required to Support the Republican Party platform¹

SECTION B. PRE-PRIMARY NEUTRALITY

No Republican candidate for any designation or nomination for any Elective Office of this County shall be endorsed, supported, or opposed, either publicly or privately, by any member of the PCRCC, acting as a single entity or by its officers, or AS committees acting as officers or committees before the Primary Election unless such candidate is uncontested in the Primary Election. If the candidate is uncontested that candidate is considered the PCRCC candidate and can be supported, and must not be opposed, if they are in good standing with the PCRCC Bylaws.

SECTION C. REPUBLICAN CANDIDATE ENDORSEMENT

No candidate for any designation or nomination for partisan public office shall be endorsed, supported, or opposed by the PCRCC, acting as an entity, or by its state officers or committees, before the Primary Election, unless such candidate is unopposed in the Primary Election, or the candidate has gained access to the primary election ballot through the petition process and has not participated in the applicable authorized Republican Assembly/Convention. Additionally, the PCRCC, and the various county and district central committees, have no obligation to support, and may oppose, any candidate who has gained access to the primary election ballot outside of the Assembly/Convention process. Personal contributions of time or money to candidates by PCRCC officers or PCRCC committee members shall not be considered to be “endorsements” or “support” or “opposition” in violation of this section unless the officer or committee member uses their official position to encourage other people to support or oppose a pre-primary candidate going through the Convention/Assembly process. After the primary election is over, nothing in this section shall impair the PCRCC’s obligation to support the Republican nominee to the general election ballot.

¹ <https://www.cologop.org/wp-content/uploads/2023/05/2016gopplatform.pdf>

SECTION D. AUTHORITY TO BIND

No Person or entity including any county or district political party central committee affiliated, auxiliary, or allied organization, or any separate organization authorized to use the name Republican has the authority to bind in any manner the PCRCC unless prior written authorization from the Chairman or his/her designee is given.

SECTION E. PARTY LOYALTY

Removal for PCRCC Loyalty Infractions: A member of the PCRCC may be removed from membership in the PCRCC by a simple majority vote (50% + 1) of the voting membership for any of the reasons listed below. A voting member and non-voting participant² (as defined per Article IV: Membership) who is removed, or voluntarily steps down to support a candidate other than a Republican Candidate, shall not be eligible for membership in the PCRCC for a period of five (5) years following their removal and forfeits all voting privileges during this period. This policy is applicable to all actions of any current voting members and nonvoting participants.

1. Failure to support Republican candidates or working against the expressed purpose per Article II: Purpose and Objectives.
2. Making speeches, writing letters for publication, writing Internet postings, or making other communications expressing private/public support for the non-Republican candidate.
3. Posting in newspapers or in social/public media platforms, hateful or derogatory statements against any Republican Candidate or elected Republican Officials upholding and abiding by these PCRCC Bylaws.
4. Displaying yard signs, bumper stickers or other items on personal/business/public property endorsing non-Republican candidates or committees.
5. Making political contributions, financial or in-kind, to non-Republican candidates or committees while a member of the PCRCC.
6. Opposing county, state, or national Republican Platform principles.³

² Non-Voting participant are held to the same standards of other PCRCC voting members.

³ <https://www.cologop.org/wp-content/uploads/2023/05/2016gopplatform.pdf>

ARTICLE IV: MEMBERSHIP

SECTION A. MEMBERSHIP DEFINED

Republican membership of the PCRCC shall be composed of members.

The members shall be:

1. Elected Officers of PCRCC
2. Precinct Committee People (PCP)
3. Elected Park County Republican officials in good standing.⁴
4. Republican elected officials who reside within Park County
 - a. U.S. Senators and Representatives
 - b. State Senators and Representatives
 - c. Elected State Officials
 - d. Elected Republican District Attorney

SECTION B. RIGHTS OF NON-VOTING PARTICIPANTS

1. Non-voting participants:
 - a. Must be registered Republicans, or any non-Republican, if accompanied by a Registered Republican for any PCRCC meetings
 - b. May attend all PCRCC Regular meetings per above.
 - c. May participate in special committees if approved by the PCRCC Chair, which would require them to abide by the PCRCC bylaws.
 - d. May participate in committee functions as approved by the PCRCC Chair.
 - e. Non-Voting participants do not have a vote and may not carry a proxy for voting participants.
 - f. Non-Voting participants may be the appointed chairs or members of the PCRCC standing committees and special chair appointed ad hoc committees. All committees will serve for a term of 2 years, concurrent with the Executive Committee term.
 - g. Standing Committees are as per noted in Article IX, Section E.
2. All committee memberships dissolve at the end of each term, or at the end of the term of the current PCRCC Chair, or at the at-will decision of the PCRCC Chair.

⁴ A member In Good Standing follows county, state, and national Republican bylaws, and in compliance with the Constitution of the United States of America, and their oath of office.

SECTION C. ALTERNATE PCPS

1. PCPs may, by their own choice at the precinct Caucus, select non-voting alternates.
2. Alternate PCPs shall carry no vote and shall not carry a proxy vote to any meeting.
3. Alternate PCPs are recognized as apprentice PCPs and may provide civil service duties within the PCRCC alongside, or independently of the voting member for executive committee sanctioned activities.
4. Alternate PCPs, in the event of a precinct vacancy, may apply for the vacated PCP slot by presenting through the Vacancy Committee and following procedures as set forth in Article X, Section B of the PCRCC Bylaws.

We welcome any new participants to become part of the team and learn the important functions of the committee.

SECTION C. RESIDENCE AND REGISTRATION.

All voting members and non-voting participants shall reside in and be registered as Republicans in Park County as shown in the registration books of the county clerk and recorder or the Colorado Secretary of State. Non-Republican attendees shall be admitted only as a guest of a PCRCC member.

ARTICLE V: OFFICERS

SECTION A. OFFICERS DEFINED.

The Organizational Meeting election of the Executive Board and elected officers of the PCRCC in odd years shall consist of:

1. Chair, 1st and 2nd Vice Chairs, Secretary and Treasurer. They shall assume their duties at the close of the organizational meeting in the odd numbered years and shall serve for a term of two (2) years or until their successors are elected.

The Chair, 1st, and 2nd Vice Chairs each shall reside:

- One from the Bailey Area
- One from Fairplay/Alma/Jefferson/Como
- One from Hartsel/Lake George/Guffey

If no candidate runs within a designated area, the PCRCC Chair may permit an at-large nominee

The Chair, 1st Vice Chair and Secretary shall be Colorado State GOP Central Committee Members.

The Chair, 1st Vice Chair, 2nd Vice Chair, Secretary and Treasurer are automatic delegates (5) to the County Assembly.

SECTION B. DUTIES

1. The Chair shall:
 - a. Be the chief executive officer of the PCRCC.
 - b. Issue the call and preside at all meetings of the PCRCC and Executive Committee.
 - c. Observe and enforce the bylaws of the PCRCC.⁵
 - d. Be custodian of all funds and report to the Executive Committee.
 - e. Attend all State Central Committee and other district meetings or send a proxy if allowed.
 - f. Appoint necessary standing and special committees.
 - g. Appoint Parliamentarian(s) for Bylaws and Roberts Rules.
 - h. Appoint a Sergeant at Arms.
 - i. Be ex-officio member of all committees.
 - j. Help to organize and arrange the County Assembly.
 - k. Preside over the County assembly or designate a presiding officer.
2. The 1st Vice Chair shall:
 - a. Exercise the functions of the Chair during the temporary absence, during the temporary inability to act, or at the request of the Chair.
 - b. Attend all State Central Committee and other district meetings or send a proxy if allowed.
 - c. Perform such other duties as the Chair may prescribe.
3. The 2nd Vice Chair shall:
 - a. Exercise the functions of the Chair during the temporary absence or during the temporary inability of the 1st Vice Chair or to act or at the request of the 1st Vice Chair.
 - b. Take a leadership roll in Committees as appointed by the Chair
 - c. Perform such other duties as the Chair may prescribe.
4. The Secretary shall:
 - a. Be the chief clerical officer of the PCRCC and perform such duties and have such powers as are incident to the office of Secretary, including the duty and power to give written notice of all County Central Committee, County Assembly, Vacancy and Special Committee meetings, to attend all such meetings and keep a written record of the proceedings, and to be custodian of the records of the Committee, County Assembly and any Vacancy Committee.
 - b. Record all PCRCC and Executive Committee proceedings.

⁵ Specific Rules for any meeting shall be notated in the PCRCC meeting agenda as written by the Chair, approved at the adoption of the agenda.

- c. Maintain the running record of attendance and currency of active members and status to vote or proxy vote.
 - d. Be the custodian of all PCRCC books, papers and records that shall be available to the body for review. These records are the property of the PCRCC.
 - e. File the PCRCC bylaws and rules with the Secretary of State in accordance with the Colorado Revised Statutes, Title 1.
 - f. Be a member of the Colorado Republican Central Committee.
 - g. Attend all State Central Committee and other district meetings or send a proxy, if allowed.
 - h. Provide the State Party Headquarters with the names, addresses and phone numbers of all newly elected and re-elected PCRCC officers immediately following the elections at the organizational meeting held between February 1st and 15th in odd numbered years in accordance with state law.
 - i. Perform other duties as deemed necessary by the Chair.
5. The Treasurer shall:
- a. Keep an account of all PCRCC expenditures and income, including all committees and raffle account.
 - b. Present a financial report at each meeting.
 - c. File with appropriate authorities all statements and reports required by federal, state and county laws, with copies to PCRCC Secretary.
 - d. Disburse funds as authorized by the PCRCC or Executive Board.
 - e. Be custodian of all books, papers and all records pertaining to the office.
 - f. Perform other duties as deemed necessary by the Chair.
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Section C. Vacancies in the Executive Committee

1. Should a vacancy occur in the office of the Chair, the 1st Vice Chair shall call a *meeting* within fourteen days (14) days of the vacancy for the purpose of electing a new Chair. Notification shall be by U.S. mail, email and/ or fax.
2. Should a vacancy occur in the office of the 1st Vice Chair, Secretary or Treasurer, the Chair shall call a meeting within fourteen days (14) days of the vacancy for the purpose of electing a new officer(s). Notification shall be by U.S. mail, email and/or fax. All other vacancies shall be filled at a regular or special meeting of the PCRCC.
3. Should a vacancy occur in the office of 2nd Vice Chair, the position will be filled using the process to fill Precinct Committee Person positions.
4. Should a vacancy in the executive committee occur after the odd-year Organizational Meeting seating of the executive committee, candidates for any executive committee seat shall be considered at-large, irrespective of the district divisions stated in Article V, Section A.

Section D. Executive Committee Organizational Meeting

Candidate(s) choosing to run for any executive committee role shall follow the process below:

1. Candidate(s) shall email the Chair, Secretary and Vacancy Committee Chair announcing their *intent to run* for an open executive board seat.
2. Each candidate shall receive, complete, and return a questionnaire prior to the next regularly scheduled PCRCC meeting.
3. Completed Questionnaires must be distributed to the entire voting body prior to the regularly scheduled meeting.
4. The candidate shall introduce themselves at the next PCRCC meeting in a brief 3-minute (or less) speech.
5. PCRCC members shall be granted time during the PCRCC meeting for questions and answers with the candidate(s).
6. The Chair will close questions at his/her discretion.
7. Voting for executive board seats shall commence at the following regularly scheduled meeting.
8. Once voted into the executive board seat, the new member shall be immediately seated.

There shall be no nominations of executive board members from the floor for any executive board seat either at the odd-year reorganization meeting in February of that year, nor at any mid-term vacancy.

SECTION E. REMOVAL PROCEDURE FOR PCRCC EXECUTIVE BOARD MEMBER

1. Any elected member of the Executive Board of the PCRCC may be removed from office at any time for whatever cause the PCRCC may deem sufficient, by a 2/3rd vote of the membership present at the vote.
2. A request to remove an Executive Board Member must be accompanied by a petition for removal stating cause/violation of bylaws, signed by at least a simple majority of 50% + 1 of the entire voting membership.
3. Written notice shall be sent to each voting member of the PCRCC at least fourteen (14) days prior to the next regularly scheduled special (or regular) session. If the vacancy to be created is the role of the chair, the 1st Vice Chair shall schedule the meeting as a special session.
4. All reasons for this action shall be aired to the PCRCC membership at the meeting. The Executive Board Member being challenged shall have the opportunity to speak at this meeting for a period specified by the chair but no longer than 10 minutes. Upon completion of the Executive Board Members comments, a vote shall be taken.
5. Voting to remove an executive Board member shall be an in-person vote only.
6. Removal of an executive board member shall be ratified by a vote of

- 2/3rd of the members present at the special meeting.
7. Proxy votes shall not be allowed during any vote requesting removal of an executive board member.
 8. Any such action of the PCRCC voting body shall be immediate and final.
 9. The Executive Board member removed shall hand-off all pertinent documents to the Executive Board within 48 hours.

ARTICLE VI: NOMINATIONS AND ELECTIONS

SECTION A. NOMINATIONS - ORGANIZATIONAL MEETING

1. Candidates for Chair, 1st Vice Chair, 2nd Vice Chair, Secretary and Treasurer shall, after having announced an *Intent to Run* by letter to the Chair and Vacancy Chair by December 21st and shall address the membership at the meeting in January of odd number years.
2. Nomination for any office shall be made only by members of the PCRCC in- person.
3. The Vacancy Committee shall deliver an informational questionnaire to the candidate within 5 business days of receipt of the *Intent to Run*.
4. Candidates shall complete and return the questionnaire within 5 days of receipt to the PCRCC Chair and the Vacancy Chair.
5. The Vacancy Chair will send the completed candidate questionnaires to the voting members prior to the candidate's presentation to the membership in January.
6. Nominations and seconds, at the February organizational meeting for any officer, shall be made only for members who provided their intent to run and questionnaire. Nominations of anyone that did not provide the intent to run and questionnaire may not be nominated from the floor.

SECTION B. ELECTIONS:

1. Election for any officers shall be by a simple majority (50% + 1) of the credentialed voting body vote using a hand count, or secret ballot. If more than two persons are nominated for an office, the nominee receiving the least votes on each ballot thereafter shall be dropped from all subsequent ballots. Nominees may withdraw following any balloting. Balloting shall continue in this manner until a simple majority vote (50%+1 of the credentialed voting body) is cast for one nominee.
2. If a PCP is elected to the Executive Board, they will immediately forfeit their precinct seat and the vacancy committee will be tasked to fill said vacancy.

ARTICLE VII: MEETINGS

SECTION A. MEETING FREQUENCY

1. PCRCC meetings shall be held on the second (2ND) Wednesday of each month at 7:00 p.m., or as scheduled and voted on by A SIMPLE majority vote of the PCRCC VOTING membership. The Chair shall be able to change the date in case of inclement weather, county event conflicts, or road closures.
 2. It will be decided in November by a vote of simple majority (50%+1) if a December meeting will be held.
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SECTION B. MEETING CALL

Call of all meetings of the PCRCC shall be at least five (5) days prior to the date of such meeting. The call shall state the date, time, place, and the business intended at such meeting. The call shall not limit the business to those items. Notice will be provided electronically.

SECTION C. MEETING BUSINESS

At all PCRCC meetings, except the organizational meeting, time shall be allotted for non-voting participants of the PCRCC to voice their issues and/or concerns. Each non-member shall be given two (2) minutes to speak, or at the discretion of the chair.

SECTION D. ORGANIZATIONAL MEETINGS

The Organizational meeting of the PCRCC shall be held in odd number years during the period between the first (1st) and the fifteenth (15th) day of February or within such time period that is required by law. The purpose of said meeting shall be to elect a Chair, 1st and 2nd Vice-Chairs, Secretary and Treasurer and to conduct other business that may properly come before it with the exception of filling vacancies.

SECTION E. QUORUM

The quorum of the PCRCC is thirty three percent (33%) of the voting membership represented in person, or by proxy. Once the presence of a quorum has been established, the departure of members shall not be cause for adjournment.

SECTION F. REMOTE PARTICIPATION PCRCC MEETINGS

1. An all-remote meeting will be allowed at the discretion of the Chair of the PCRCC or Chair of a committee due to weather or special circumstances if notice is provided no later than noon or earlier of the scheduled in-person meeting day. Any meeting conducted remotely shall be conducted by the Chair, giving all an opportunity to speak through the raised hand function to approximate a meeting held in a single room or physical area.
 - a. Any such meeting rules adopted by the relevant committee shall supersede any conflicting rules in the parliamentary authority but may not otherwise conflict with these bylaws or any other rule or decision of the relevant committee.
2. All remote meetings can have discussion, comments and ideas put forth. If a vote must be held as decided by the Chair, it will be by roll call vote or by Zoom Poll which will approximate a roll call vote, meaning each person's vote will be known by the Executive Committee and anyone asking to see the poll results. The roll call or poll tally will be archived if any member wishes to know the voters and results.
3. No proxies will be allowed at any remote meeting.
4. Zoom hybrid meetings will only be allowed when necessary for an executive committee member to participate or as required by Colorado State Statute.

ARTICLE VIII: VOTING AND PROXIES

SECTION A. VOTING MEMBERS

Voting members of PCRCC shall be:

1. Elected Officers of PCRCC
2. Precinct Committee People (PCP)
3. Elected Park County Republican officials in good standing.⁶
4. Republican elected officials who reside within Park County
6. U.S. Senators and Representatives
7. State Senators and Representatives
8. Elected State Officials
9. Elected Republican District Attorney

Voting members who violate the Bylaws contained herein shall be removed from the PCRCC and lose voting privileges upon a vote of simple majority (50% +1) of the assembled committee.

⁶ A member In Good Standing follows county, state, and national Republican bylaws, and in compliance with the Constitution of the United States of America, and their oath of office.

SECTION B. PROXY VOTE

1. Voting by duly executed proxy is authorized for voting members only. Non-voting participants are not authorized to carry a proxy or to have a vote.
2. The PCRCC will recognize a signed & witnessed⁷ proxy, a proxy by email or fax given to the chair, 1st vice chair or the secretary in printed form. A designation by Telephone proxy may only be given directly to the Chair or acting chair.
3. An active voting member may not execute more than 3 proxies per year. In the absence of the Chair, proxy/proxies retained by the Chair shall automatically transfer to the acting Chair. A voting member of the PCRCC shall make every effort to give a proxy in case of an absence.
4. There is no limit to the number of proxies the Chair can carry.
5. No more than one proxy vote can be carried by a voting member per in-person meeting. No more than three proxies are allowed per voting member per calendar year.
6. No proxies will be allowed in remote meetings.

SECTION C. VOTING PROTOCOLS

1. Voting, with the exception of a contested election of officers, shall be by show of hands or secret ballot at the discretion of the Chair. At any time, a PCRCC member may move that a vote be taken by secret ballot. A second is not required for the motion for a secret ballot. An affirmative vote of the majority voting on the motion shall determine how the balloting is to be taken.
2. A PCP, once elected to higher office, immediately (and automatically) vacates their seat as a PCP creating a vacancy to be filled for the vacated seat.
3. No more than three meeting absences, including attendance through proxy, per year will be allowed by a voting member of the PCRCC. Exceptions are allowed on a case-by-case basis by conference of the Executive Committee.
4. PCRCC members holding multiple offices shall not be entitled to more than one (1) vote.
5. Proxies submitted after the commencement of the vote, shall not be admitted to credentialing, and shall not have a vote.
6. The Secretary shall record each PCRCC members whose proxies are received, and the designated voter shall wear a voting sticker signifying the vote at that meeting.

⁷ Proxies can be witnessed by anyone other than the affected members, and if needed, by the receiver's agent in the case of email, or phone notification.

SECTION D. RULES

1. At the state assembly and/or convention, and at any county or district assembly and/or convention, any eligible person who has been properly nominated and seconded may be considered as a candidate for designation to the primary election ballot with no requirement of prior notice to any state, county, or district officer.
 - a. However, the PCRCC may by rule provide that any candidate who has not given at least thirty-one (31) days' advance written notice to the State Chairman of his or her intent to seek designation to the primary election ballot at the State Assembly and/or Convention might not have his or her name printed in advance on the assembly ballot and may appear at the end in the speaking order.
 - b. Any county or district committee may by rule provide that any candidate who has not given at least thirty-one (31) days' advance written notice to the county or district chairman of his or her intent to seek designation to the primary election ballot at the county or district assembly and/or convention might not have his or her name printed in advance on the assembly ballot and may appear at the beginning in the speaking order.

ARTICLE IX: BOARDS AND COMMITTEES

SECTION A. EXECUTIVE BOARD MEMBERS

The Executive Board shall consist of the Chair, 1st Vice Chair, 2nd Vice Chair, Secretary and Treasurer. They shall meet at the pleasure of the Chair and address matters brought forth by the Chair.

SECTION B. PARTY CONTROVERSY

The Executive Board shall hear and determine party controversies (other than delegate contests) subject to review by PCRCC.

SECTION C. REPLACEMENT OF PARTY AFFILIATED COUNTY COMMISSIONER

All PCPs, Executive Board members and elected Park County Republican officials in good standing, shall be referred to as the County Vacancy Committee for the replacement of any Park County Republican Commissioner. The vote shall be by

majority of those present at the meeting convened to fill the vacancy. Notice of such meeting shall be provided at least five (5) days in advance, with email or telephone notification being sufficient to meet the criteria. Said vacancy shall be filled within thirty (30) days after the occurrence of the vacancy. (Colorado Revised Statutes, Title 1)

SECTION D. REPLACEMENT OF OTHER PARTY AFFILIATED OFFICES

When a vacancy occurs in any other county office, the County Vacancy Committee shall make recommendations promptly to the County Commissioners concerning an appointment to fill such vacancy.

SECTION E. PCRCC COMMITTEES

1. The Executive Board may create and appoint such ad hoc committees at the discretion of the Chair as necessary for the proper functioning of the organization. All committee memberships dissolve at the end of each term, or at the end of the term of the current PCRCC Chair, or at the at-will decision of the PCRCC Chair. The standing appointed positions/committees and their functions shall be:
 - a. Vacancy Committee recruits registered Republicans to fill vacant positions and provides a vacancy report at each regularly scheduled meeting.
 - b. Public Relations (notifies media of meetings and events, issues press releases, and contacts guest speakers).
 - c. Young Republicans (set up and organize a club for young Republicans in Park County). Young Republican's range in age from 18 to 35 years old.
 - d. A Web Administrator will be responsible for all functions of the PCRCC website, and any other technical issues as determined by the Chair. The Secretary will keep the Web Administrator notified of changes or information.
 - e. The Raffle Manager shall be a position appointed by the Chair. This position will ensure that all raffles are conducted in accordance with State law and shall be certified by the State to perform these duties.
 - f. The Parliamentarian(s) shall be appointed by the Chair after the Organizational Meeting for a two-year term. If unable to do so, a Parliamentarian(s) will be appointed after convening each meeting. One or two persons familiar with each of the Bylaws or Roberts Rules of Order and will ensure all meetings are conducted in an orderly process.
 - g. Sergeant of Arms shall be appointed by the Chair to maintain order in each meeting.
 - h. Any Special Ad Hoc Committees as designated by the Chair.

ARTICLE X: PRECINCT COMMITTEE PERSON DUTIES

SECTION A. PRECINCT COMMITTEE PERSONS (PCP)

1. A Precinct Committee Person (PCP) is a duly elected office, elected by the people at the Precinct Caucus meeting to be their representative in the Republican Central Committee.
2. PCPs must reside within the boundaries of their precinct, according to the Park County Clerk and Recorder voting registration and precinct maps.
3. The PCP's main duty is to perform outreach to Republicans in their Precinct, promote attendance to Caucus, organize their precinct to encourage Republicans to vote on Election Day for all Republican candidates and promote issues supported by a majority vote of PCRCC.
 - a. Delegates for the county assembly shall be elected by members of each Caucus.
 - b. Delegates to the state assembly shall be elected at the County Assembly.
 - c. The PCRCC executive committee (Chair, 1st Vice-Chair, and Secretary (3 votes)) are automatic delegates to the State Assembly.
4. PCPs shall:
 - a. Find a suitable location 30 days prior to Caucus; to be approved by the executive board.
 - b. Post the notice of Caucus signs at the selected Caucus locations no later than ten (10) days prior to precinct Caucus Day as required by law.
 - c. Notify all registered Republicans via telephone, text message, social media, email, or postal mail in each precinct of date and time of Caucus, including education on county processes.
 - i. Any outreach expenditure shall be preapproved by vote of the PCRCC.
 - d. Instruct registered Republicans they may submit resolutions at Caucus to be drafted for vote at the County Assembly.
 - e. Conduct the precinct Caucus as provided in these bylaws. Follow the script provided.
 - f. Must support and attend at least 2 of the 5 major fundraising events throughout Park County.
 - g. Complete the Caucus precinct reports immediately following the Caucus and file with PCRCC Secretary within four (4) business days following the Caucus.
 - h. Must attend, at a minimum, 9 of 12 meetings held during a calendar year.
 - i. Make every effort to give a proxy in case of an absence. Three proxies are permitted per voting member per calendar year. Once exhausted, the voting member proxy will no longer carry a

- vote.
- j. Abide by PCRCC county, state & national bylaws.
- k. Assist in fundraising and social events including helping with booth presence and handing out literature at community events.
- l. Support and comply with the Bylaws approved and set by the Republican National Committee, Colorado Republican Committee, and the Park County Republican Central Committee.

SECTION B. PCP VACANCIES

A PCP vacancy occurring after completion of Caucuses and during the terms of office of PCP, shall be filled by a majority vote at a meeting of PCRCC, excluding the organizational meeting. The PCRCC Vacancy Committee shall be responsible for following the procedures outlined in this Section.

1. The Vacancy Chair shall report vacancies at each regular meeting.
2. The Vacancy Committee shall contact prospective candidates to ascertain their interest in serving their precinct.
3. Each candidate shall receive from the Vacancy Committee Chair a questionnaire.
4. Each candidate shall complete and return a questionnaire prior to the next regularly scheduled PCRCC meeting.
5. Questionnaires must be distributed to the entire voting body prior to the regularly scheduled meeting.
10. The Vacancy Committee shall submit all applicants, having met the requirements stated herein, to the entire PCRCC at a regularly scheduled meeting.
11. Applicant shall present themselves to the PCRCC at regularly scheduled meetings. Presentation by prospective PCP candidates shall not exceed 2 minutes during meeting proceedings, or at the discretion of the Chair.
12. PCP candidates presenting for open PCP positions unopposed shall be immediately ratified by acclamation.
13. When multiple candidates present for a single open precinct slot, a vote by secret ballot shall immediately commence at the end of all candidate presentations.
14. Vacancies shall not be filled during the organizational meeting in February of odd numbered years (unless the chair deems necessary to call a regular meeting.)
15. The PCRCC has the authority and responsibility to remove from office any PCP who is not fulfilling his responsibilities adequately per these Bylaws. This will happen as a vote of the PCRCC body after the issue has been identified.

ARTICLE XI: PRECINCT CAUCUSES

SECTION A. CAUCUSES

The precinct Caucus is a meeting held as specified by the Secretary of State or the Colorado Republican Party in even-numbered years. The Caucus is to be held within the precinct, or at a public place in or proximate to each precinct to elect delegates to county assemblies, elect PCP's, and to discuss and submit resolutions for public issues permitted within the rules of the Republican party. Resolutions must be decided by a majority vote of the Precinct Caucus. Resolutions from the precinct Caucus must be sent to the Resolutions Chair.

SECTION B. CAUCUS VOTING MEMBERS

Voting members of the Caucus must be:

1. A resident of the precinct for twenty two (22) days by Colorado Revised Statutes 1-3-101.
 2. Affiliated with the Republican Party for at least twenty two (22) days as shown on the registration books of the Park County Clerk and Recorder. However, any registered Republican who has attained the age of eighteen (18) years within the twenty-two days (22) immediately preceding the Caucus, or any registered Republican who has become a naturalized citizen within the two (2) months immediately preceding the Caucus, and has resided in the precinct for twenty two (22), may vote.
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SECTION C. CAUCUS PROCEDURES

Caucus Procedures (Follow the script provided)

1. Elect a Chair and Secretary.
2. Elect two (2) PCP per precinct.
3. Elect the number of delegates and alternates to the County Assembly stated in the Call published by PCRCC. Delegates and alternates do not have to be present to be elected. A written statement indicating their willingness to serve must be in evidence at the Caucus.
 - a. Plurality vote shall elect. (Colorado Election Law 1-4-602).
 - b. A tie for the last available place shall be determined by flip of a coin.
 - c. Cumulative voting (which allows an elector to give more than one (1) vote to a single candidate) shall not be permitted.
4. No proxies shall be permitted or recognized in any Caucus.
5. Each PCP shall hold said position for a term of two (2) years after the date of his/her election, and each shall serve until his/her successor is duly elected or appointed and commences his/her term of office.
6. Elect Delegates to County Assembly.

SECTION D. ATTENDANCE AND VOTING AT CAUCUS

Caucus is held in person at a suitable location nearest to the Precinct as possible.

1. Participants to Caucus must be present or logged in or on the audio call and properly credentialed at the time the assembly convenes.
2. A participant may volunteer to be a precinct committee person or delegate and deliver their appeal in person or through the video conferencing platform (VCP), if 2-way communication is available, or broadcast via a speaker phone or as read by a proxy or volunteer. If no proxy or volunteer is willing or able, the appeal will be made available electronically or in print if sent via email or post with the Remote Attendance Request Form. See Attachment A for remote attendance policy and procedure.
3. Participants receiving the highest number of votes will be delegates to the county assembly. The list of delegates elected shall be in order of votes received. The PCRCC determines the number of delegates from each precinct to be members of the county assembly. Participants falling below that line shall be alternates.

ARTICLE XII: COUNTY ASSEMBLIES

SECTION A. COUNTY ASSEMBLY DESIGNATION

1. County Assemblies shall be held in person, at a suitable location large enough to conduct the event, in accordance with Colorado Revised Statutes, Title 1. No participant shall be eligible for designation by the Assembly as a candidate for nomination at any Primary election unless such person has been affiliated with the political party holding the Assembly for at least two (2) months, preceding the date of the Caucus, or by the applicable law or CRC bylaws, as shown by the official records of the County Clerk or Secretary of State. Delegate participants or candidates may attend remotely per Attachment A.
2. A candidate may deliver their appeal in person or through the video conferencing platform (VCP), if 2-way communication is available, or broadcast via a speaker phone or as read by a proxy or volunteer. If no proxy or volunteer is willing or able, the appeal will be made available electronically or in print if sent via email or post with the Remote Attendance Request Form.
 - a. A delegate may vote in person or through the video conferencing platform (VCP), if 2-way communication is available, or broadcast via a speaker phone See Attachment A for remote attendance policy and procedure.
3. The Assembly shall be governed by State bylaws, PCRCC bylaws and Robert's Rules of Order, Newly Revised.

4. A Sergeant-at-Arms, Teller Committee Chair, Resolutions Chair, Credentials Committee Chair, and Rules Committee Chair shall be appointed by the Chair.
5. No precinct delegations shall be bound or forced to vote as a precinct unit.
6. Each delegate shall be free to cast a vote as he/she sees fit.
7. To avoid the appearance of favoritism toward candidate(s), County Assembly Delegates who also hold a position on the Executive Board of the PCRCC shall not nominate or second any candidates at the County Assemblies. It is customary to nominate one or more candidates for elective office. The Assembly shall take at most two (2) ballots on candidates for each office to be filled at the ensuing general election and within the jurisdiction of the Assembly. (Colorado Revised Statutes, Title 1)
8. Every candidate receiving the number of votes specified by law of the duly accredited delegates to such Assembly shall be certified by affidavit of the Presiding Officer and Secretary of the Assembly.
9. Such affidavit for county officers shall be filed by the PCRCC Secretary in the Park County Clerk and Records office. Affidavits for all higher offices other than county offices shall be filed at the office of the Secretary of State. All certificates shall be filed within four (4) days after the adjournment of the Assembly. (Colorado Revised Statutes, Title 1).
10. Each candidate designated by the Assembly shall file his/her written, notarized acceptance with the County Clerk with whom his/ her certificate of designations is filed within ten (10) days after the adjournment of the Assembly.
11. Delegates to a County Assembly must be present or logged in or on the audio call and properly credentialed at the time the assembly convenes, or they will be replaced by the alternates in the order elected at the Precinct Caucus for the purpose of voting on candidates and other business conducted.
12. Should a delegate absent himself/herself after being seated, the Chair shall replace the delegate with an alternate in the order elected by the Precinct Caucus.
13. The County Assembly shall ratify the list of PCPs. The presiding officer and secretary of the county assembly shall file a certified list of the names and addresses, by precinct, of those persons elected as PCP with the County Clerk and Recorder within ten (10) days after the date of the County Assembly.
14. No proxies shall be allowed or recognized in any assembly.
15. Those wishing to run for delegate to District and State Assemblies must submit their name to the Chair and Secretary fourteen (14) days before the County Assembly in order to be listed on the paper ballot.
16. County Assembly delegates and alternates wishing to be elected as delegates to the State Assembly, House District 13, Senate District 4 or Judicial District 11 assemblies MUST BE PRESENT to be nominated, in

person or by prearranged remote attendance per Attachment A. The PCRCC executive committee (Chair, 1st Vice-Chair, 2nd Vice-Chair, Secretary, and Treasurer (5 votes)) are automatic delegates to the County, State, HD13,SD4, JD11 Assemblies.

ARTICLE XIII: AMENDMENT OF BYLAWS

SECTION A. AMENDMENTS

These bylaws may be altered, amended, or changed by a majority vote of a quorum of PCRCC at any meeting as long as the following requirements are met:

1. Any proposed change to these bylaws must be presented as new business at a regular meeting of the PCRCC. The proposed change notice must be recorded in the minutes and provided to all members of PCRCC at least fourteen (14) days prior to the next regularly scheduled meeting.
2. Discussion of the proposed change(s) shall be held at a subsequent regular meeting of the PCRCC. Notes of the discussion and the final version of the proposed bylaw change must be provided to all members of PCRCC at least fourteen (14) days prior to the next scheduled meeting.
3. The final vote to adopt a Bylaws change will be held at the next scheduled regular meeting of the PCRCC subsequent to the meeting where the discussion was held. It will take a 2/3rds vote of a quorum of PCRCC at the meeting to amend the bylaws.
4. Bylaws changes will be voted in-person only, or as deemed appropriate by the Chair and approved by the PCRCC. No proxy votes shall be allowed.

AS AMENDED this date, December 13, 2023

Chair David B. Wissel _____
Signature

Secretary Diana Fergeson _____
Signature

PCRCC Members must sign & pledge to honor and follow the PCRCC Bylaws as written.

Name: _____ Date: _____

Signature: _____

Attachment A

Remote Attendance of Caucus and County Assembly Policy and Procedure

Caucus Remote Attendance

Per HB24-1067, anyone requesting remote attendance due to the Americans with Disabilities (ADA) Act of 1990 must request to attend their Caucus remotely no less than 30 days before the established Caucus Date by email date or post mark date. The Request must be made in writing by email to the Chair and Secretary or by post to the PO BOX using the Remote Attendance Request Form providing full name, physical address, phone number and email address and notarized per the attestation or by providing a signed in person attestation to a Precinct Committee Person showing copy of the requester's Colorado Drivers License.¹ Provision will be made to accommodate remote attendance once county residency and registered Republican status is verified.

1. The cell phone number or video conferencing platform link will be provided via email to the requesting participant no less than 7 days before Caucus.
2. Caucus locations that are under served per 40-15-102 (32) (II) "Consists of households (or locations) that lack access to at least one provider of a broadband network that uses satellite technology and at least one provider of a broadband network that uses nonsatellite technology", accommodation will be made via cell phone audio speaker.
 - a. The remote attendee agrees to keep their phone muted until they are asked to unmute and speak. They may nominate themselves to serve as a precinct committee person or delegate. During voting, their vote will be given verbally by speaker for all to hear to ensure the vote is recorded properly.
 - b. If there is a technical disruption to the meeting, the remote participant will re-call the phone number originally used to conference into the meeting.
2. Caucus locations that are served by sufficient broadband remote attendance will be accommodated via a video conferencing platform. There will be one laptop with microphone, speaker and video capability.

The remote attendee will join the meeting not more than 10 minutes before the established time and turn on their video and show a copy of their Colorado Driver's License or Colorado State Identification to credential-into the meeting. They will provide verbally to the person running the remote meeting their information to be added to the caucus attendance sheet.

- a. The remote attendee will remain muted until the Chair requests they unmute and are recognized to speak. Their vote will be given verbally for all to hear to ensure the vote is recorded properly.
- b. If there is a technical disruption to the meeting, the remote participant will rejoin the video conferencing meeting using the same link as originally used to conference into the meeting.

Due to the nature of rural mountain cell phone and broadband service, technical issues may arise including but not limited to internet connectivity, audio and video disruption or platform instability which are beyond the control of the PCRCC.

COUNTY ASSEMBLY REMOTE ATTENDANCE

Per HB24-1067, anyone requesting remote attendance due to the Americans with Disabilities (ADA) Act of 1990 must request to attend the county assembly remotely not Less than 30 days before the established County Assembly Date by email date or postmark date. The Request must be made in writing by email to the Chair and Secretary or by post to the PO BOX using the Remote Attendance Request Form providing full name, physical address, phone number and email address and notarized per the attestation or by providing a signed in person attestation to a Precinct Committee Person showing copy of the requester's Colorado Drivers License.¹ Provision will be made to accommodate remote attendance once county registered residence and republican status is verified.

1. The cell phone number or video conferencing platform link will be provided via email to the requester no less than 7 days before the County Assembly.
2. If the County Assembly location is under served per 40-15-102 (32) (II) "Consists of households (or locations) that lack access to at least one provider of a broadband network that uses satellite technology and at least one provider of a broadband network that uses nonsatellite technology", accommodation will be made via cell phone audio speaker.
 - c. The remote attendee agrees to keep their phone muted until they are asked to unmute and speak. Their vote will be given verbally by speaker for all to hear to ensure the vote is recorded properly
3. If the County Assembly location is served by sufficient broadband, remote attendance will be accommodated via a video conferencing platform. There will be one laptop with microphone, speaker and video

capability. The remote attendee will join the meeting not more than 10 minutes before the established time and turn on their video and show a copy of their Colorado Driver's License or Colorado State Identification to credential-into the meeting. They will provide verbally to the person running the remote meeting their information to be added to the caucus attendance sheet.

- a. The attendee will remain muted until requested to speak by the Chair or video conferencing operator or will be recognized to speak via the raise hand function. Their vote will be given verbally for all to hear to ensure the vote is recorded properly.
- b. If there is a technical disruption to the meeting, the remote participant will rejoin the video conferencing meeting using the same link as originally used to conference into the meeting.

Due to the nature of rural mountain cell and broadband service, technical issues that may arise including but not limited to internet connectivity, audio and video disruption or platform instability are beyond the control of the PCRCC.

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¹ If a copy of the Colorado Driver's License is provided with the Remote Attendance Form, the copy will be destroyed after the Caucus or Assembly is held.