

# **THE BY-LAWS OF THE LORAIN AREA REPUBLICAN CENTRAL COMMITTEE**

## **ARTICLE I      PURPOSE:**

The purpose of the committee shall be to promote, seek and elect qualified Candidates of the Republican Party, particularly, but not limited to the Lorain Area (Lorain City, Sheffield Lake City, Sheffield Township and Sheffield Village), while supporting and promoting the philosophy of the Republican Party.

## **ARTICLE II      MEMBERSHIP**

1. Any person duly elected as a precinct committee in the Republican Party for the Lorain area shall automatically become a member of the Lorain Area Central Committee.
2. The Chairman shall have the authority to appoint members to represent a precinct not currently served by a committee member and to submit the new member's name to the Lorain County Republican Central Committee for approval.

## **ARTICLE III      EXECUTIVE COMMITTEE:**

The Executive Committee shall consist of the following:

1. All officers of the Central Committee.
2. All other members of the Lorain Area Central Committee who have been elected to the Lorain County Republican Executive Committee.
3. Vacancies to the Executive Committee may be filled in accordance with the by-laws of the Lorain County Republican Executive Committee.

## **ARTICLE IV      OFFICERS:**

1. The officers shall consist of the Chairman, Vice Chairman, Secretary and Treasurer.
2. The officers shall comprise a Steering Committee to oversee the day to day operation of the party and approve all financial expenditures deemed necessary.
3. Qualifications/Eligibility
  - A. The Chairman shall be a member of the Lorain Area Central Committee
  - B. Any officer must be an elected precinct committeeman
  - C. May also hold other elected offices.

#### 4. Duties

##### A. Chairman:

- i. The Chairman shall preside over all meetings of the organization.
- ii. Is Ex-Officio member of all committees.
- iii. Shall represent the organization when called upon to do so.
- iv. Shall appoint committees as needed and appoint an appropriate Chairman to each.
- v. Ensure that the purpose and objectives of the organization are maintained.
- vi. Shall prepare an annual report of the organization to be presented to the membership.
- vii. Shall submit financial expenditures to Steering Committee for approval.
- viii. Shall establish fundraising criteria with Steering Committee approval.

##### B. Vice-Chairman:

- i. Shall act as Chairman in the absence of the Chairman.
- ii. Shall represent the organization at the request of the Chairman.
- iii. Shall be a member of the Steering Committee.
- iv. Shall promote the purpose and objectives of the organization.

##### C. Secretary:

- i. Shall record the minutes and attendance of each meeting.
- ii. Shall collect and keep safe the records of the organization.
- iii. Shall prepare the minutes of each meeting and read those minutes at the next regular or special meeting.
- iv. Shall prepare organizational correspondence and mailings.
- v. Shall maintain accurate membership rosters and attendance records.
- vi. Shall notify the membership of upcoming regular or special meetings.
- vii. Shall be a member of the Steering Committee.

##### D. Treasurer:

- i. Shall keep and maintain accurate records and books of the accounts as required by law.

- ii. Shall report, as required by law, the appropriate financial information that is required and mandated of all organizations accepting political donations.
- iii. Shall be a member of the Steering Committee.
- iv. Shall be responsible for the deposit of all monies received by the organization.
- v. Shall prepare and submit to the membership financial reports at each meeting of the membership.
- vi. Shall accept, on behalf of the organization, all monies from donations or fund-raising activities.
- vii. Pay all bills approved and authorized by the Steering Committee and sign all checks, which are to be countersign by the Chairman or Secretary.

## **ARTICLE V        MEETINGS:**

- 1. The organization shall hold meetings as needed.
- 2. Any meeting may be called by the Chairman at his discretion,
- 3. Any meeting can be called by a minimum of three (3) members of this organization, upon written request.
- 4. Quorum - A quorum for the purposes of calling a meeting to order shall consist of one-quarter of the Central Committee members from the Lorain / Sheffield Area present in person.

## **ARTICLE VI        ELECTIONS:**

- 1. Shall be held in accordance with law and prior to the Organizational Meeting of the Lorain County Republican Party, following certification if the election of the County Central Committee Members.
- 2. The Chairman shall appoint a nominating committee consisting of three members of the organization not currently holding office, who shall submit to the membership a slate of individuals who have agreed to serve as officers, if elected.
- 3. Nominations shall also be accepted from the floor on the day of the election.
- 4. The new officers' terms shall begin immediately upon election and continue for a period of four (4) years or until his/her resignation or death.
- 5. Appointments to office for any unexpired term shall be made as soon as possible by a committee appointed by the chairman (**Said nominations shall be voted upon**) and approved by a majority vote of the membership.
- 6. All voting for elected offices shall be done by written secret ballot, if requested.

7. The Vice-Chairman will automatically step into the Chairman's job, in the event the Chairman is unable to fulfill his obligations or until such time as a new Chairman can be voted upon.

## **ARTICLE VII      BY-LAWS:**

1. Any and all by-laws, resolutions or their equivalents heretofore provided by and for the guidance of the Lorain Area Republican Central Committee are hereby revoked.
2. Any amendments or changes to the by-laws must be submitted to the membership in writing.
3. The by-laws of this organization may be amended as deemed appropriate by a majority of the membership.
4. Written submissions must contain the exact wording of the proposed amendment or change along with the appropriate article and section to which it pertains.
5. These by-laws will be governed by Roberts Rules of Order
6. **Should any issue or situation arise which is not specifically addressed by these by-laws then in that event the Lorain Area Republican Central Committee shall be governed by the by-laws of the Lorain County Republican Central Committee.\_**

Adopted by the membership this 16th day of July, 2024

Chairman – Bill Poplar  
Vice-Char – Don Killinger  
Secretary – David Madden  
Treasurer – Sande Meilander